

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**506
POLICY
Administering Medicines to Students**

Except in emergency situations, designated staff should administer (*or supervise the self-administration of*) medications to students only if the following conditions are met:

1. The medication is required while the child is attending school.
2. A parent has requested the school's assistance and has completed the Medical Alert Form concerning administration at the school.
3. Written authorization has been received from an attending physician and parent/guardian. Non-prescription medications such as aspirin are considered medicines but only require parent/guardian authorization.
4. The Public Health Nurse has been informed, and, where necessary, has provided the designated staff with adequate instruction concerning the administration of the medication. The Public Health Nurse reviews regularly the medical alert and administration of medication forms at schools.
5. The medications are provided to the school in their original container.

Cross Refs:

Adopted: November 12, 1980
Reviewed: November 23, 2004
Revised: February 26, 2002