



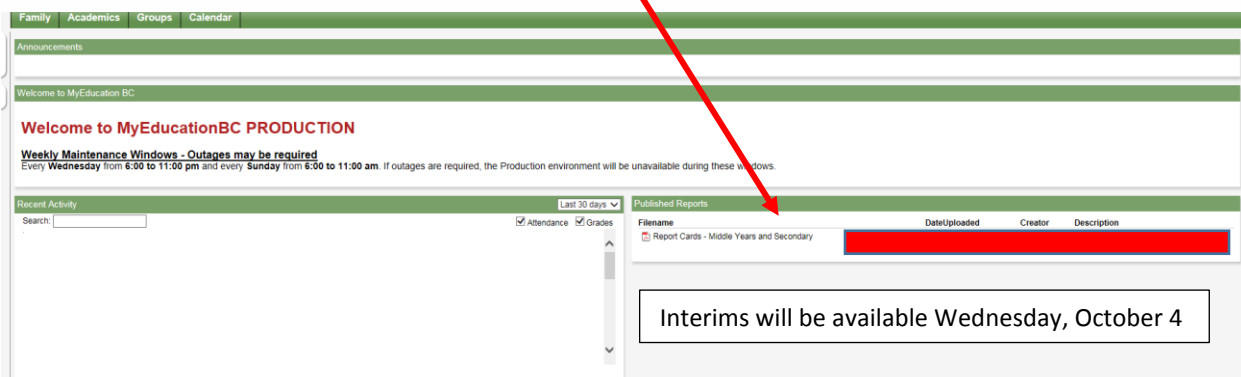
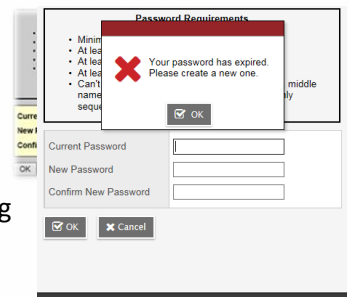
**Interims will be posted on Wednesday October 4, 2017**

Dear Parent/Guardian:

Most of you are familiar with our online reporting process where you can view or print report cards using a your login and password. If you have already set your password, it remains unchanged. If you have not accessed MyEd in the past, please review the process for setting up the parent portal below:

**Instruction to setup your parent portal:**

1. Go to [www.myeducation.gov.bc.ca/aspn](http://www.myeducation.gov.bc.ca/aspn)
2. Login: **33parentfirstname\_parentlastname** ex: **33john\_smith**
3. Password: **Sept\$2017** (**You will be prompted to change your password**)
4. Change your password using the "password requirements" listed on the screen.
5. You may need to login on a lap top or desktop the first time prior to using a mobile device.
6. Find the **Published Reports Box** (bottom right). Your student's report card is available in pdf format - double click on it to view the "REPORT CARD".



**Thanks for supporting this new initiative!** We hope that it will provide you with easier and faster access to your student's report card.

As it is still early in the school year, some teachers may not have posted marks. If you have any concerns about your students' progress, please contact teachers directly.

Sincerely,

Brian Fehlauer  
Principal