

## SUMMER MESSAGE TO PARENTS AND STUDENTS

I hope you have had a restful and relaxing summer and are looking forward to an exciting school year at Chilliwack Secondary. Enclosed are a variety of important information items needed to make this coming year as smooth as possible.



Parents, we are asking that you spend some time going over the **Student Daily Health Check** document with your student. Collectively to stop the spread of COVID-19, we need to understand the signs and symptoms. It is extremely important that when your child is not feeling their best, that they remain home. **Please review on a daily basis.** If a student has any symptoms they must **NOT** enter the school.

### PREVIEW DAY- Wednesday September 2, 2020 Photos and Tours



Students must wear a mask when entering and exiting the school and anytime throughout the day when they are using common areas. You are asked to report to the front entrance of the school and will be directed accordingly.

**PHOTOS:** We have arranged to have our photographer here at CSS in Alumni Hall from 8:30-1:00 for school photos on a drop-in basis. This allows us to have photos ready early with fewer disruptions in September. The photo team will be wearing masks and will have sanitizing stations at each camera along with some social distancing circles in order to move students safely through the photo process.

**TOURS:** Leadership students will be available for school tours between 9:00 and noon. If you would like a school tour, please meet the tour guide at the school entrance during these times

### FIRST DAY OF SCHOOL- Thursday September 10, 2020 8:27-11:00 am

#### Orientation week for K-12 schools

September				
7	8	9	10	11
Labour Day	Teachers and staff return		Student orientation	

**8:27 am-** Students will attend their first block (Octet), and receive training around COVID-19 Health and Safety measures. Please confirm your first block (Octet) by logging into MyEducation BC.

**11:00 am- Dismissal.** School busses will pick up students at 11:00. All students are encouraged to leave the school at this time. Clearing the school in a timely manner is important for our custodial team to start the daily cleaning process

- Students must wear a mask when entering and exiting the school and anytime throughout the day when they are using common areas.
- School doors open at 7:45 am (arrival of our first bus). Students are required to go directly to the section of the school that their first Block (Octet) takes place. Please follow the guidelines below for entrances.

#### Sections (For Entrances):

##### First Floor:

- A: Classes located in the Gym and West of the Gym will use the Fine Arts door or the front door.
- B: Classes located East of the Gym will use the or the Side door by Staff parking lot or back door by the mini gym.

##### Second Floor:

- C: Classes located West of the main stairs (use the Front door and main staircase)
- D: Classes located in the Library or East of the Library (use the mini gym door) and side door the staff parking lot ,and then up the stairs)

##### Third Floor:

- E: Classes located West of the main stairs (Rooms 3002 – 3011) use Courtyard entrance and up NLC stairs) **DO NOT ENTER THE NLC**
- F: Classes located East of the main stairs use the Side door by the bike lock up and up the stairs

## Friday Sept. 11th (Regular day of instruction)

Students will attend their first block (octet), and begin regular instruction. This course will be the octet that students will attend for 21 days. Once the first octet begins, course changes for it will not be permitted so that learning groups are not disrupted. Course changes can be made for future octets if required.

## PERMISSION CLICK

You should have received a link by email that asks you to review our computer technology policy (Acceptable Use Agreement Form). This form needs to be completed and submitted online as requested. If you have not received this document by Wednesday, September 2, please email [css-officestaff@sd33.bc.ca](mailto:css-officestaff@sd33.bc.ca).

## MyEDUCATION BC

Please ensure you log into MyEducation BC to review your schedule and demographic information for the 2020-21 school year. This is where you will find your first block class (Octet). You will report to that block on the first day of school and for the next 21 days. Please email [css-officestaff@sd33.bc.ca](mailto:css-officestaff@sd33.bc.ca) with any changes to your demographic information. You can find instructions on how to access MyEducation BC on our website, under Student & Parents, if you require assistance.

## TIMETABLES

Student timetables will be available when they arrive at their first block (octet). Please note: timetables are created from the student course requests (including alternates) submitted last February/March. At times, due to conflicts in the timetables, student's first requests are not possible and alternate courses are used. If there is a concern with your timetable (an error, missing graduation requirement or important changes needed for future goals) please email your counsellor with the appropriate request. These will be processed in the order in which they are received. We appreciate your patience as we process a high volume of requests. Our counsellors find it more efficient to respond to emails. Counsellors are assigned to students based on their last names:



**A – E** Ms. Stephanie Linau (email: [stephanie\\_linau@sd33.bc.ca](mailto:stephanie_linau@sd33.bc.ca))  
**F – Mac** Mr. Chris Olafson (email: [chris\\_olafson@sd33.bc.ca](mailto:chris_olafson@sd33.bc.ca))  
**MA – Z** Ms. Jodie Cornell (email: [jodie\\_cornell@sd33.bc.ca](mailto:jodie_cornell@sd33.bc.ca))

## LOCKERS

Lockers will not be issued this year to reduce the need for students to access different locations in the school. Students are encouraged to carry their school supplies in a back pack.

## ATTENDANCE

Success in school is directly linked to attendance! Under our new schedule regular attendance is even more important. Students who are chronically absent (miss 10% of classes) fall significantly behind academically and have a higher risk of dropping out. We need your help, a unified message on the importance of being in school goes a long way. We will use the following ways to communicate attendance issues:

- Our **daily phone dialer** will alert you to your child's absence from school. (please ensure we have the best number to reach you at in our system). Students default to present in their classes and have to be actively changed to late or absent. It is rare for the phone dialer to phone as an error. If your child is repeatedly telling you that the dialer is calling in error please contact the classroom teacher right away to find out why.
- Email notifications are sent to the email address we have on file for your student.
- Feel free to contact the school if you have any questions about attendance and to report excused absences.

Our goal is to help your child graduate and prepare for their next step, **being here on a regular basis is KEY.**

## CALENDAR

The CSS calendar of school events is located on our website. Please take some time to note the dates for reporting periods, holidays, parent/teacher interviews and other important events.

## CODE OF CONDUCT

The CSS website includes our code of conduct and progressive discipline policy. Please take some time to familiarize yourself with the site and review this information with your son or daughter. Our code of conduct is based on three principles; Attend, Try Your Best and Be Respectful.

## SCENT FREE ZONE

CSS will attempt to limit the number of scents entering the building through our air. Environmental sensitivities is a diagnosed disability and students and staff that attend CSS each day experience the following range of symptoms as a result of their sensitivity: headaches dizziness, lightheaded nausea fatigue weakness shortness of breath upper respiratory symptoms, skin irritation and scents can trigger allergic or asthmatic patients. We ask that students limit the use of perfume and cologne and choose scent free options for the following products whenever possible: make up, shampoo, conditioner, and deodorants.

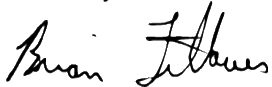


## ELECTRONIC DEVICES

CSS allows each classroom teacher to establish classroom expectations to maximize learning. Although devices can be a valuable resource in the classroom (when used appropriately) they can also be a distraction and at times pose a threat. **We do reserve the right to restrict students from the use of electronic devices in and around the school if concerns persist.** Parents are encouraged to review appropriate uses with their son or daughter and to be vigilant in understanding what their child has access to. To help your child build the best digital reputation and help keep them safe check out <http://www.safeonline.ca/> for valuable tips.

## Welcome Back!

Sincerely,



Brian Fehlauer, Principal

# Student Daily Health Check

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date: \_\_\_\_\_ School: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

1. Symptoms of Illness*	Does your child have any of the following symptoms?	CIRCLE ONE	
		YES	NO
	Fever	YES	NO
	Chills	YES	NO
	Cough or worsening of chronic cough	YES	NO
	Shortness of breath	YES	NO
	Sore throat	YES	NO
	Runny nose / stuffy nose	YES	NO
	Loss of sense of smell or taste	YES	NO
	Headache	YES	NO
	Fatigue	YES	NO
	Diarrhea	YES	NO
	Loss of appetite	YES	NO
	Nausea and vomiting	YES	NO
	Muscle aches	YES	NO
	Conjunctivitis (pink eye)	YES	NO
	Dizziness, confusion	YES	NO
	Abdominal pain	YES	NO
	Skin rashes or discoloration of fingers or toes	YES	NO
<b>2. International Travel</b>	Have you or anyone in your household returned from travel outside Canada in the last 14 days?	YES	NO
<b>3. Confirmed Contact</b>	Are you or is anyone in your household a confirmed contact of a person confirmed to have COVID-19?	YES	NO

If your child answered “YES” to any of the questions and the symptoms are not related to a pre-existing condition (e.g. allergies) they should **NOT** come into school. Notify the school office of the absence and if you are experiencing any symptoms of illness, contact a health-care provider for further assessment. This includes 8- 1-1, or a primary care provider like a physician or nurse practitioner.

If you answered “YES” to questions 2 or 3, use the [COVID-19 Self-Assessment Tool](#) to determine if you should be tested for COVID-19.