

# Meeting Minutes

## PAC November 17<sup>th</sup> 7:00 pm

### 1. Call to Order

Meeting called to order at 7:00 PM by Chair Kimberly Bradshaw. Secretary: Candice Massy recorded minutes.

### 2. Attendance

Present: Kimberly Bradshaw (Chair), Cassandra Preston (Vice Chair), Charlene Findlay, Shenna Pua, Karine Lemay (Member-at-Large), Jackie Elander (Treasurer), Jen Hooge (DPAC Representative), Devin Atkins (Acting Vice President), Candice Massy (Secretary).

Absent (with regrets): Shayla Lalonde (Student Council Representative).

### 3. Adoption of Agenda

Motion: Adopt agenda as presented. 1st: Jackie Elander | 2nd: Jen Hooge | Result: Carried.

### 4. Adoption of Previous Minutes

Motion: Adopt previous meeting minutes as presented. 1st: Charlene Findlay | 2nd: Jen Hooge | Result: Carried.

### 5. Student Council Report

N/A.

### 6. Administration Report

#### *6.1 Updates Since Last Meeting*

Flag Football Wednesdays: Strong student participation; promotes physical activity and teamwork.

Senior Boys Volleyball Tournament (Oct 10–11): Successful event; team demonstrated skill and sportsmanship.

Thanksgiving (Oct 13): School-wide acknowledgment; some classes integrated cultural learning.

Grade 10 Event (Oct 14): Career planning and academic pathways; included guest speakers and interactive sessions.

Jostens Grad Rings (Oct 15 onward): Grad rings available; information shared with Grade 12 students.

Chilliwack Family Resource Fair (Oct 15–16): School booth featured programs and resources; positive engagement with families.

Grad Corn Maze (Oct 16): Social event for grads; well-attended and supported by parent volunteers.

Junior Girls Volleyball Tournament (Oct 17–18): Strong participation; team represented school well.

Women's History Month Lunch Events (Oct 20–21): Celebrated contributions of women; themed discussions and activities.

Donut with a Cop (Oct 22): Students met new liaison officer; positive feedback.

Parent/Teacher Interviews (Oct 22): Good turnout; constructive conversations.

Financial Award Presentation (Oct 22): Recognized student achievements; attended by families and community partners.

Early Dismissal (Oct 23): Adjusted schedule for staff development.

Theatre Halloween Fundraiser (Oct 23): Raised funds for drama program; creative student involvement.

Pro-D Day (Oct 24): Staff engaged in professional learning sessions.

Halloween Dance (Oct 29): Well-attended; supervised by staff and volunteers.

PRO-D & E Day (Nov 3): Continued staff development and planning.

Remembrance Day Assembly (Nov 7): Respectful ceremony; included readings and music.

Korea National University Tour (Nov 7): Cultural exchange; visiting students toured facilities and interacted with CSS students.

Pro-D Day (Nov 10): Focused on instructional strategies and student engagement.

Rotary Breakfast (Nov 13): Community networking event; school leadership attended.

Fantasy Hair Show (Nov 13): Creative showcase by cosmetology students; strong community interest.  
CSS Thrift Store (Nov 14 & 17): Student-led initiative promoting sustainability and affordability.  
Grade 12 Transcript Verification (Nov 17): Process started to ensure accuracy for graduation and post-secondary applications.  
EMR/First Responders Visit (Nov 19): Educational session on emergency response careers; interactive demonstrations.

## ***6.2 Upcoming Events***

Japanese School Visit (Nov 26): Cultural exchange; joint activities planned.  
Indigenous Family Gathering (Nov 26): Evening event to strengthen school-community relationships; includes cultural sharing and dinner.  
Rock Your Mocs (Nov 28): Celebration of Indigenous culture; students encouraged to wear moccasins.  
Health Canada "Know More" Opioid Awareness Experience (Dec 1): Interactive educational program on substance use prevention.

## **7. DPAC Report**

### ***7.1 Superintendent Update***

School Growth Plan (2025–2029): Posted on CSS website; outlines priorities for academic achievement and student well-being.  
Order of Contact Clarified: Teacher → Principal → Assistant Superintendent → Superintendent → Board.

### ***7.2 Chair Report***

DPAC purchased an OWL device for hybrid meetings.  
DPAC + district event with Jeff A.D. Martin; recording in editing phase for future viewing.  
Low attendance at PAC Café; format under review to improve engagement.  
Parents encouraged to bring support persons to formal meetings.  
Boundary review underway; early "What We Heard" report complete.

### ***7.3 Events & Opportunities***

Construction Careers: What Every Parent Should Know – Nov 25 at Abbotsford Arts Centre.

### ***7.4 Old Business***

DPAC to publish all public PAC emails on their website for transparency.

### ***7.5 New Business***

Feeding Futures Initiative:  
Breakfast program expansion.  
FoodSafe compliance for volunteers.  
Bowls of Hope expanded to full meals.  
Snack/breakfast carts expected at all schools.

### ***7.6 DPAC Needs***

Tech support for meetings.  
Website updating support.  
Social media volunteers.  
Two Members-at-Large positions open.

### ***7.7 Next DPAC Meeting***

December 4 at 7:00 PM.

## **8. Treasurer's Report**

### ***8.1 General Fund*** Balance (Sept 30): \$17,738.10 Committed Funds: \$2,200.00

**8.2 Gaming Funds** Balance: \$39,910.77 Committed Funds: \$200.00 (gaming license)

**8.3 Term Deposit** Balance: \$10,495.00

## **9. New Business**

Review of Funding Requests

**9.1** Motion: Approve the 2025/2026 budget for funding requests for a total of \$23852.47.

1st: Kimberly Bradshaw | 2nd: Jackie Elander | Result: Carried.

**9.2** Motion: Allocate \$1150 from General Funds. 1st: Jackie Elander | 2nd: Kimberly Bradshaw | Result: Carried.

**9.3** Motion: Set aside \$750 each for seven bursaries, totaling \$5,250, from General Account. 1st: Jackie Elander | 2nd: Kimberly Bradshaw | Result: Carried.

**9.4** Motion: Pay \$150 BCCPAC membership fee from Gaming Account. 1st: Kimberly Bradshaw | 2nd: Cassandra Preston | Result: Carried.

## **10. Adjournment**

Meeting adjourned at 8:02 PM.

Next Meeting December 1<sup>st</sup> at 7:00pm