

Meeting Minutes

PAC November 17th 7:00 pm

1. Call to Order

Meeting called to order at 7:00 PM by Chair Kimberly Bradshaw. Secretary: Candice Massy recorded minutes.

2. Attendance

Present: Kimberly Bradshaw (Chair), Cassandra Preston (Vice Chair), Charlene Findlay, Shenna Pua, Karine Lemay (Member-at-Large), Jackie Elander (Treasurer), Jen Hooge (DPAC Representative), Devin Atkins (Acting Vice President), Candice Massy (Secretary).

Absent (with regrets): Shayla Lalonde (Student Council Representative).

3. Adoption of Agenda

Motion: Adopt agenda as presented. 1st: Jackie Elander | 2nd: Jen Hooge | Result: Carried.

4. Adoption of Previous Minutes

Motion: Adopt previous meeting minutes as presented. 1st: Charlene Findlay | 2nd: Jen Hooge | Result: Carried.

5. Student Council Report

N/A.

6. Administration Report

6.1 Updates Since Last Meeting

Flag Football Wednesdays: Strong student participation; promotes physical activity and teamwork.

Senior Boys Volleyball Tournament (Oct 10–11): Successful event; team demonstrated skill and sportsmanship.

Thanksgiving (Oct 13): School-wide acknowledgment; some classes integrated cultural learning.

Grade 10 Event (Oct 14): Career planning and academic pathways; included guest speakers and interactive sessions.

Jostens Grad Rings (Oct 15 onward): Grad rings available; information shared with Grade 12 students.

Chilliwack Family Resource Fair (Oct 15–16): School booth featured programs and resources; positive engagement with families.

Grad Corn Maze (Oct 16): Social event for grads; well-attended and supported by parent volunteers.

Junior Girls Volleyball Tournament (Oct 17–18): Strong participation; team represented school well.

Women's History Month Lunch Events (Oct 20–21): Celebrated contributions of women; themed discussions and activities.

Donut with a Cop (Oct 22): Students met new liaison officer; positive feedback.

Parent/Teacher Interviews (Oct 22): Good turnout; constructive conversations.

Financial Award Presentation (Oct 22): Recognized student achievements; attended by families and community partners.

Early Dismissal (Oct 23): Adjusted schedule for staff development.

Theatre Halloween Fundraiser (Oct 23): Raised funds for drama program; creative student involvement.

Pro-D Day (Oct 24): Staff engaged in professional learning sessions.

Halloween Dance (Oct 29): Well-attended; supervised by staff and volunteers.

PRO-D & E Day (Nov 3): Continued staff development and planning.

Remembrance Day Assembly (Nov 7): Respectful ceremony; included readings and music.

Korea National University Tour (Nov 7): Cultural exchange; visiting students toured facilities and interacted with CSS students.

Pro-D Day (Nov 10): Focused on instructional strategies and student engagement.

Rotary Breakfast (Nov 13): Community networking event; school leadership attended.

Fantasy Hair Show (Nov 13): Creative showcase by cosmetology students; strong community interest.
CSS Thrift Store (Nov 14 & 17): Student-led initiative promoting sustainability and affordability.
Grade 12 Transcript Verification (Nov 17): Process started to ensure accuracy for graduation and post-secondary applications.
EMR/First Responders Visit (Nov 19): Educational session on emergency response careers; interactive demonstrations.

6.2 Upcoming Events

Japanese School Visit (Nov 26): Cultural exchange; joint activities planned.
Indigenous Family Gathering (Nov 26): Evening event to strengthen school-community relationships; includes cultural sharing and dinner.
Rock Your Mocs (Nov 28): Celebration of Indigenous culture; students encouraged to wear moccasins.
Health Canada "Know More" Opioid Awareness Experience (Dec 1): Interactive educational program on substance use prevention.

7. DPAC Report

7.1 Superintendent Update

School Growth Plan (2025–2029): Posted on CSS website; outlines priorities for academic achievement and student well-being.
Order of Contact Clarified: Teacher → Principal → Assistant Superintendent → Superintendent → Board.

7.2 Chair Report

DPAC purchased an OWL device for hybrid meetings.
DPAC + district event with Jeff A.D. Martin; recording in editing phase for future viewing.
Low attendance at PAC Café; format under review to improve engagement.
Parents encouraged to bring support persons to formal meetings.
Boundary review underway; early "What We Heard" report complete.

7.3 Events & Opportunities

Construction Careers: What Every Parent Should Know – Nov 25 at Abbotsford Arts Centre.

7.4 Old Business

DPAC to publish all public PAC emails on their website for transparency.

7.5 New Business

Feeding Futures Initiative:
Breakfast program expansion.
FoodSafe compliance for volunteers.
Bowls of Hope expanded to full meals.
Snack/breakfast carts expected at all schools.

7.6 DPAC Needs

Tech support for meetings.
Website updating support.
Social media volunteers.
Two Members-at-Large positions open.

7.7 Next DPAC Meeting

December 4 at 7:00 PM.

8. Treasurer's Report

8.1 General Fund Balance (Sept 30): \$17,738.10 Committed Funds: \$2,200.00

8.2 Gaming Funds Balance: \$39,910.77 Committed Funds: \$200.00 (gaming license)

8.3 Term Deposit Balance: \$10,495.00

9. New Business

Review of Funding Requests

9.1 Motion: Approve the 2025/2026 budget for funding requests for a total of \$23852.47.

1st: Kimberly Bradshaw | 2nd: Jackie Elander | Result: Carried.

9.2 Motion: Allocate \$1150 from General Funds. 1st: Jackie Elander | 2nd: Kimberly Bradshaw | Result: Carried.

9.3 Motion: Set aside \$750 each for seven bursaries, totaling \$5,250, from General Account. 1st: Jackie Elander | 2nd: Kimberly Bradshaw | Result: Carried.

9.4 Motion: Pay \$150 BCCPAC membership fee from Gaming Account. 1st: Kimberly Bradshaw | 2nd: Cassandra Preston | Result: Carried.

10. Adjournment

Meeting adjourned at 8:02 PM.

Next Meeting December 1st at 7:00pm